

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING MINUTES**

DRAFT

DATE: September 19, 2008

TIME: 9:00 am Both Days

LOCATION: Doubletree Hotel Bakersfield
3100 Camino Del Rio Court.
Bakersfield, CA 93308
(661 323-7111 (phone) – (661) 323-0331 (fax)

PRESENT: LaFrancine Tate, Public Member, President
Susanne Phillips, MSN, RN, APRN-BC, FNP, Vice-President
Andrea Guillen Dutton, Public Member
Elizabeth O. Dietz, Ed.D., RN, CS-NP
Janice Glaab, Public Member

NOT PRESENT: Nancy L. Beecham, RNC, BS

ALSO PRESENT: Ruth Ann Terry, MPH, RN, Executive Officer
Heidi Goodman, Assistant Executive Officer
Louisa Gomez, Manager, Licensing Standards & Evaluation
Carol Stanford, Diversion/Probation Manager
Louise Bailey, MEd, RN, Supervising NEC
Katie Daugherty, MN, RN, NEC
Miyo Minato, MN, RN, NEC
Badrieh Caraway, RN, MS, Med, NEC
Humberto Flores, Administrative Law Judge
Kimberly Baker-Guillemet, Deputy Attorney General
Linda Sun, Deputy Attorney General
Norine Marks, DCA, Legal Counsel
Kimberly Ott, Enforcement Program
Alcidia Valim, Recorder

Thursday, September 18, 2008

1.0 CALL TO ORDER

L. Tate, Board President, called the meeting to order at 9:00 am and had the Board Members introduce themselves. The Board welcomed students from DeAnza College, and Bakersfield College.

2.0 DISCIPLINARY MATTERS

The Board convened in closed session pursuant to Government Code Section 11126(c)(3) to deliberate on these matters and other disciplinary matters including stipulations and proposed decisions, and pursuant to Government Code Section 11126(e)(1, 2(A)) to confer with Legal Counsel regarding pending litigation.

Reinstatement:

Carlitha Allen	DENIED
Felicia Beas	GRANTED
Susan Hill	GRANTED
Scott McCall	GRANTED
Michael Woodfin	GRANTED

Termination of Probation:

Justin Puig	DENIED EARLY TERMINATION
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Closed Session Discussion Items

L. Tate, Board President, called the closed session meeting to order at 12:30. The closed session adjourned at 1:45.

Friday, September 19, 2008

L. Tate, Board President, called the meeting to order at 9:15 am and had the Board Members introduce themselves.

3.0 OPEN FORUM

Genevieve Clavreaul and Paul DeGusti came forward with a comment.

4.0 APPROVE/NOT APPROVE MINUTES OF June 12-13, 2008, Board Meeting

MSC: Dietz/Phillips that the Board approve minutes. 5/0/0

5.0 REPORT ON BOARD MEMBERS' ACTIVITIES

S. Phillips and L. Dietz attended an Advanced Practice Registered Nurse Summit by California Association of Psychiatric Nurse Practitioners. L. Tate attended the National Council State Boards of Nursing Annual Meeting in Nashville, TN. Award certificates were presented to Grace Coarse and Carmen Morales-Board for outstanding performance and dedication during their term on the Board.

6.0 EXECUTIVE OFFICERS' REPORT ON BOARD AND DEPARTMENT ACTIVITIES

R. Terry presented this report

1.0 Board's Budget Update

Workload and Revenue – Alcidia Valim, Budget Analyst, completed the Workload and Revenue Schedule for FY 2007/08. A copy of the chart showing the actual workload for each revenue category for the past five years as well as the projected workload for the next two fiscal years was provided. The following is a sampling of the trends that were noted in various revenue categories:

The number of RNs increased by 3.9% this past fiscal year. First time exam applicants increased by 15% and RNs endorsing into California increased by 10% over last fiscal year. RNs leaving California was slightly higher than those incoming with 12,850 endorsing out and 12,517 endorsing in.

Purchase of Equipment for FY 2009/10 – Each year the Board must formally request/purchase equipment for the upcoming fiscal year. The Board is requesting the following major equipment (equipment valued over \$5,000 per item): Two replacement copy machines for the Enforcement and Administration units. The minor equipment being requested (equipment valued at less than \$5,000 per item) will replace 40 personal computers, 5 laptop computers, 2 LAN printers, 1 color printer, and 1 fax machine. Replacing the Board's equipment enables staff to keep pace with the constant changes in technology as well as enabling staff to work more efficiently. It is also more cost effective to maintain equipment that has not outlived its useful life.

2.0 Department of Consumer Affairs (DCA) Updates

Board Member Orientation – In accordance with Business and Professions Code Section 453, Board Members are required to attend DCA's Board Member Orientation within one year of their appointment.

Privacy Incident Update - On Tuesday, June 10, 2008, DCA employees were notified of an unauthorized transmission of their personal information that involved a DCA employee. Attached is the update provided by Scott Reid, Chief Deputy Director, on August 15, 2008 notifying DCA staff of the outcome of the investigation and the charges filed against a former DCA employee. At this time, the Department has no evidence that the information the employee allegedly compromised from DCA has been in any way misused, however, her actions were very serious and warrant criminal prosecution. DCA takes pride in the dedication and commitment of each and every one of its employees and holds sacred the trust it enjoys with all Californians. When this trust is violated, there is no choice but to do everything within our power to hold perpetrators accountable.

IT Governance Project – On September 15th, the BRN attended this strategic assessment presentation that is identified in the DCA Strategic Plan. The presentation demonstrated the importance and benefits of IT Governance and participants will receive a draft report and survey to complete to get this project underway.

Executive Order S-09-08 – Due to the budget impasse, on July 31, 2008, the Governor signed Executive Order S-09-08 which became effective immediately. It directed state agencies to:

- Cease hiring
- Cease authorizing overtime
- Terminate the services of retired annuitants (RA), permanent intermittent (PI), seasonal, temporary help workers, and student assistants
- Suspend all personal services contracts
- Pay the federal minimum wage to nonexempt FLSA employees

Exemptions were allowed for services and functions directly related to the preservation and protection of human life and safety. Agency Secretaries have the authority to grant exemptions for critical services and functions, including cost-reducing or revenue producing functions. The Board was granted some exemptions for our critical services and

functions that included: the Diversion Program Contract, the plastic card license contract and one RA nursing education consultant who processes job approvals for RN on probation. The Board has diligently worked within the guidelines to meet all the requirements of the Board and has submitted weekly updates to DCA outlining any impact to the Board.

iLicensing - The iLicensing Team conducted Confidential Discussions with potential vendors from July 14-18, 2008. These meetings allowed the State to meet and highlight any deficiencies or items requiring clarity with the potential bidders regarding their specific “draft” proposal. The goal is to have the final proposals to DCA in late October 2008.

In conjunction with the Office of Publications, Design and Editing (PDE), the iLicensing Team launched marketing efforts to create and adopt a system name and logo. Employees of DCA voted and the new system name will be “BREEZE”. The logo appears below.



DCA Management Academy – Christina Sprigg, Licensee and Administrative Services Program Manager and Stacie Berumen, Enforcement Program Manager attended the first DCA Management Academy. More than 50 people were nominated to participate in this six day course held in Sacramento on September 17 -18, October 1 -2, and October 15-16. This training opportunity will assist the Board and Department in workforce planning and was given to individuals who demonstrate potential as a leader and who plan to remain in the department for the next two years. The coursework includes components in leadership, strategic thinking and planning, project team work; current issues facing DCA; change/adaptability/resilience; power and the political system to name a few.

3.0 Public Record Request

The Board continues to comply with public record request and responds within the required timeframes that are set in Government Code Section 6250. For the period of June 3, 2008 through September 4, 2008, the Board received and processed 43 public record requests.

4.0 Continuity of Operations/Continuity of Government (COOP/COG)

Governor Schwarzenegger issued Executive Order S-04-06 that directs all Executive Branch agencies to update their Continuity of Operations/Continuity of Government plans. Our annual revisions to the COOP/COG plan that includes staff and program updates was due to the Department on September 30, 2008.

5.0 Board's Web site

In response to requests for a one-stop approach for documents, the Board's Web site has been updated with the Continuing School Approval Visit documents for RN pre-licensure, nurse midwifery, and nurse practitioner programs. The forms can be located under the School tab on the Board's Web site at www.rn.ca.gov.

6.0 Personnel

The following personnel changes have transpired since the last Board Meeting:

New Hires	Classification	Board Program
Shannon Silberling	Office Technician	Administration
Elizabeth Hespeler	Staff Services Analyst	Probation Program
Separations	Classification	Board Program
Eleanor Calhoun	Admin Assistant II	Administration
Joanna Huynh	Key Data Operator	Licensing Support
Virginia McQueen	Office Technician	Cashiering

7.0 REPORT OF THE ADMINISTRATIVE COMMITTEE

L. Tate, Chairperson

7.1 Information Only: Tentative Board Meeting Dates and Locations for 2009

R. Terry presented this report

February	19-20, 2009	North
April	16-17, 2009	South
June	11-12, 2009	North
September	17-18, 2009	South
November	19-20, 2009	North

7.2 Information Only: NCSBN Delegate Assembly Report, 2008 Annual Meeting, Nashville, TN August 5-8, 2008

R. Terry presented this report

BRN attended the NCSBN's Annual Meeting in Nashville. The opportunity to participate in the development and implementation of policy is invaluable as well as the networking opportunities with other states. The Board was very fortunate to also have in attendance Patricia Hunter, Executive Director, ANAC and Hedy Dumpel, Director of Policy, California Nurses Association. Their counsel on items on the agenda is most appreciative.

This year's annual meeting was also a celebration of NCSBN's 30th Anniversary. A book detailing the history of NCSBN was presented to those in attendance and is available in the Board's Office.

The following highlights the recommendations considered by the delegates during the business meeting:

1. Adopted the proposed APRN Model Rules and Regulations. The consensus paper that served as the background document will be presented during the Practice Committee Report.
2. The proposed revisions to the Education Model rules to increase minimum requirements for faculty of a VN/PN Program to a Masters Degree were adopted.

3. Adopted an associate membership fee of \$1500. British Columbia became the first associate member of NCSBN.
4. Voted in the Nebraska Advanced Practice Board as the newest member of NCSBN.
5. The following members were elected to the Board of Directors:
 - President – Laura Rhodes, West Virginia, Area II
 - Vice President – Lepaine McHenry, Arkansas, Area III
 - Treasurer – Ruth Ann Terry, California, Area I

Director at Large (2 years)

 - Randy Hudspeth, Idaho, Area I
 - Kathy Thomas, Texas, Area III

Director at Large (1Year)

 - Cathy Giessel, Alaska, Area I
 - Greg Howard, Alabama, Area III
6. The delegates voted on one resolution to develop uniform core requirements for licensure and to report back on the progress at the next delegate assembly.

The next Delegate Assembly will be held August 10-14, 2009 in Philadelphia, PA.

8.0 REPORT OF THE LEGISLATIVE COMMITTEE

L. Tate, Chairperson

8.1 Information Only: Adopt/Modify Positions on the following Bills, and any other Bills of Interest to the Board

L. Bailey presented this report

AB 211 Jones: California Department of Public Health

MSC: Dietz/Phillips that the Board support AB 211. 5/0/0

AB 994 Parra: Health Care: Nurse training scholarship pilot program

MSC: Dietz/Guillen-Dutton that the Board support AB 994. 5/0/0

AB 1605 Lieber: California Conference of Local Health Dept

MSC: Dietz/Phillips that the Board support AB 1605. 5/0/0

AB 2637 Eng: California Dental Association

MSC: Phillips/Dietz that the Board oppose AB 2637 unless amended. 5/0/0

AB 2649 Ma: Neuropathy Foundation

Vetoed

SB 1393 Scott: Nursing Programs

Chaptered 175

SB 1441 Ridley-Thomas: Healing Arts Practitioners: Alcohol and Drug Abuse

MSC: Phillips/Dietz that the Board support SB 1441. 5/0/0

SB 1621 Ashburn: Nursing Education

Chaptered 183

9.0 REPORT OF THE DIVERSION/DISCIPLINE COMMITTEE

A. Dutton, Chairperson

9.1 Information Only: Enforcement Program Update and Statistics

H. Goodman presented this report

Meeting with Los Angeles County Sheriff's Medical Services Bureau (LACSMSB)

On June 26, 2008, Stacie Berumen, Enforcement Program Manager, Carol Stanford, Diversion/Probation Program Manager, Heidi Goodman, AEO, and several Enforcement Program staff met with the executive staff of LACSMSB that included: Captain Michael Kwan, Unit Commander; Kathleen Braman, RN, MN, CCRN, Director of Operations; Deborah McLean, RN, MHA, Clinical Nursing Director; and Arlene Martinez, RN, Clinical Nursing Director at the Board's office in Sacramento. Staff explained the enforcement process from complaint intake through administrative adjudication, processing time frames, reporting requirements, and types of actions taken by the Board. Additionally, an overview of the Board's confidential Diversion Program was provided.

Captain Kwan and his staff explained that the LA County Jail system is one of the largest correctional systems in the United States, housing approximately 20,000 inmates in 10 correctional facilities on a daily basis. They employ approximately 1,000 health care personnel who provide constitutionally required medical care for their inmate population. They are interested in insuring that their RNs are adhering to all requirements of the Nursing Practice Act. It was a very interesting and productive meeting and we appreciate that the executive staff from LACSMSB were willing to travel to Sacramento to meet with us.

Division of Investigation

Stacie Berumen, Enforcement Program Manager, met with Daryl Walker, Deputy Chief, and Kim Trefry, Intake Unit Supervisor on July 16, 2008. DOI plans to implement the Case Assignment Tracking System (CATS) with their staff in October 2008 and roll out to the boards and bureaus will begin in January 2009. This new system will permit the boards to submit requests for service (RFS) electronically.

The enhancements of this CATS system include immediate information on the location and investigator assignment and staff will be able to monitor the status of the investigation, on line. The newly created Intake Unit also plans to streamline the case referral process which will include gathering various documents prior to sending a case out to a field office. It is hoped that once a case is assigned it will be ready for immediate investigation thus reducing the processing time of our cases.

Future meetings will be scheduled with DOI executive staff to create a plan to improve and reduce processing times of the Board's investigations.

Statistics

A copy of the Enforcement Program statistics for the first half of Fiscal Year 2007-2008 (July 2007 through June 2008) was provided for review.

The Board's Fiscal year 2007-2008 statistics indicated that within the last six fiscal years the following numbers reflect the highest number of: complaints at 3,900; investigations opened at 2,754; pleadings filed at 494, and disciplinary actions at 339.

The Board opened 837 more investigations than in FY 2006/07 which is an increase of 44%. The Board referred an additional 122 cases to the Attorney General's Office for action which is an increase of 39%.

The Board settled 59% of all disciplinary matters by stipulated agreement. Additionally, only 11% of disciplinary matters went through an administrative hearing.

Next step is to meet with staff at DOI and the AG's offices to create a plan of action to improve processing times and prioritize cases. Continue to monitor and gather data related to the AG and DOI statistics and budget to determine if current and forecasted workload warrants pursuing a future budget change proposal for additional staffing and funding. Additionally, the Enforcement Program is monitoring the caseload and the number of hours being used by both the AG and DOI.

9.2 Information Only: Diversion Program Update and Statistics

C. Stanford presented this report

Program Update

The Diversion Program Manager was appointed to NCSBNs Chemical Dependency Program Review Committee and the first committee meeting was held June 30th - July 1st. The ultimate goal of this committee is to create standards of practice guidelines for all State Monitoring Programs for RN health professionals. The committee members bring a wealth of experience, information and knowledge and will develop tools to assist programs that are required to monitor health care professionals resulting in dual accomplishments: public protection and the rehabilitation of RN healthcare professionals.

Contract Update

On July 28, 2008, the seven Boards were informed that Maximus was awarded the Diversion Program contract. The contract was extended through December 2008, during the protest period. It is anticipated that the new contract will be in place prior to December as meetings are being held with Maximus to prepare for the new contract. The DCA Contracts Unit was instrumental in assisting the Boards in developing an exceptional RFP and maintaining a fair and impartial process in awarding the contract.

Diversion Evaluation Committees (DEC)

There are currently six vacancies as follows: five physicians, and one registered nurse. Recruitment efforts continue.

Statistics

Copy of the Monthly Statistical Summary Report for April, May, and June 2008 was provided for review. As of June 30, 2008 there were 1,319 successful completions in the Diversion Program.

9.3 Information Only: Probation Program Update and Statistics

C. Stanford presented this report

The Probation Program hired Elizabeth Hespeler as a new Probation Monitor and she joined the Board on September 1, 2008. Ms. Hespeler comes to the Board from Emergency Medical Services Authority and has worked for the Department of Public Health and will be an asset to the Program.

Statistics

Below are the current statistics for the Probation Program through July 28, 2008. The statistics for the Probation Program have been revised as they will now include the total number of probationers who have either surrendered their license or had their license revoked for the reporting period.

MALE	123
FEMALE	352
CHEMICAL DEPENDENCY CASES	261
PRACTICE CASES	163
SOUTHERN CALIFORNIA	245
NORTHERN CALIFORNIA	230
PENDING AT THE AG	73
ADVANCED CERTIFICATES	37
REVOKED OR SURRENDERS (January – July 2008)	26
TOTAL IN-STATE PROBATIONERS	475

9.4 Diversion Evaluation Committee

(a) Approve/Not Approve: Diversion Evaluation Committee Member

Appointments/Reappointments/Term Extension

(b) Information Only: Diversion Evaluation Committee Member Resignation

In accordance with Business and Professions Code Section 2770.2, the Board of Registered Nursing is responsible for appointing persons to serve on the Diversion Evaluation Committees (DEC). Each DEC is composed of three registered nurses, a physician and a public member with expertise in chemical dependency and/or mental health.

(a) APPROVE/NOT APPROVE: Diversion Evaluation Committee Member Appointments/ Reappointments/ Term Extension

APPOINTMENTS

Below are the names of candidates who were interviewed and are being recommended for appointment to the Diversion Evaluation Committees (DEC). Their applications and résumés are attached. If appointed, their terms will expire June 30, 2012.

<u>NAME</u>	<u>TITLE</u>	<u>DEC</u>	<u>NO</u>
Elaine Bradley	Nurse	Palm Springs	6
Richard Diamond	Public	Sacramento	1
Elinore McCance-Katz	Physician	Oakland	13

REAPPOINTMENTS

The following DEC members are requesting second term appointments. If their appointments are approved, their terms will expire on June 30, 2012.

<u>NAME</u>	<u>TITLE</u>	<u>DEC</u>	<u>NO</u>
Edy Stumpf	Public	Orange	4
Mardelle Buss	Physician	San Jose	7
Steven Robb	Nurse	San Diego	10
Diane Christoffels	Public	San Diego	10
Shannon Chavez	Public	San Jose	10

TERM EXTENSION

The following DEC member is requesting an extension of his appointment. He has served two terms and is interested in a two-year extension of his appointment. If approved, his term will expire June 30, 2010.

<u>NAME</u>	<u>TITLE</u>	<u>DEC</u>	<u>NO</u>
Juan Martinez	Public	North Central	12

(b) INFORMATION ONLY: Diversion Evaluation Committee Member Resignation

Below is the name of Diversion Evaluation Committee member who has had to resign for personal reasons. His efforts were recognized and certificates and letters of appreciation on behalf of the Board were mailed out.

<u>NAME</u>	<u>TITLE</u>	<u>DEC</u>	<u>NO</u>
Raymond Jones	Nurse	North Coast	11

(a) MSC: Dietz/Phillips that the Board approve Diversion Evaluation Committee Member Appointments/ Reappointments/ Term Extension. 5/0/0

10.0 REPORT OF THE EDUCATION/LICENSING COMMITTEE

E. Dietz, Chairperson

10.1 Ratify Minor Curriculum Revisions

M. Minato presented this report

According to Board policy, Nursing Education Consultants may approve minor curriculum changes that do not significantly alter philosophy, objectives, or content. Approvals must be reported to the Education/Licensing Committee and the Board.

Minor Curriculum revisions include the following categories:

- Curriculum changes
- Work Study programs
- Preceptor programs
- Public Health Nurse (PHN) certificate programs
- Progress reports that are not related to continuing approval
- Approved Nurse Practitioner program adding a category of specialization

The following programs have submitted minor curriculum revisions that have been approved by the NECs:

- Western University of Health Sciences, Entry Level Master's Degree Nursing Program
- Biola University Baccalaureate Degree Nursing Program
- Dominican University of California Baccalaureate Degree Nursing Program
- West Coast University Los Angeles Baccalaureate Degree Nursing Program
- West Coast University Orange County Baccalaureate Degree Nursing Program
- Butte College Associate Degree Nursing Program
- Rio Hondo College Associate Degree Nursing Program
- San Joaquin Delta College Associate Degree Nursing Program
- Unitek College, LVN to RN Associate Degree Nursing Program
- Western Career College LVN to RN Associate Degree Nursing Program

- The progress reports on the following nursing programs were submitted by the NECs:
- California State University, Dominguez Hills, Entry Level Master's Degree Nursing Program
 - California State University, Northridge, Accelerated Baccalaureate Degree Nursing Program
 - University of California, Irvine, Baccalaureate Degree Nursing Program
 - Citrus College Associate Degree Nursing Program
 - Mira Costa College LVN to RN Associate Degree Nursing Program

MSC: Phillips/Tate that the Board ratify Minor Curriculum Revisions. 5/0/0

10.2 Approve/Not Approve: Education/Licensing Committee Recommendations

M. Minato presented this report

The Education/Licensing Committee met on August 21, 2008 and made the following recommendations.

Continue Approval of Nursing Program

- Loma Linda University Baccalaureate Degree Nursing Program
- Bakersfield College Associate Degree Nursing Program

Defer Action to Continue Approval of Nursing Program

- Mount San Jacinto College Associate Degree Nursing Program

Continue Approval of Advanced Practice Nursing Program

- Loma Linda University Master's Degree Nurse Practitioner Program

MSC: Glaab/Tate that the Board approve Education/Licensing Committee Recommendations. 5/0/0

10.3 Accept/Not accept feasibility study for Charles Drew University Entry Level Master's Degree Nursing Program

M. Minato presented this report

Mervyn M. Dymally School of Nursing at Charles Drew University is located in the Watts-Willowbrook area of south Central Los Angeles in the heart of the largest urban underserved area in the United States. It is one of the most socially and economically disadvantage communities in California. It was incorporated as a nonprofit private secular post graduate medical school on August 3, 1966. The postgraduate Medical School became a university in 1987 and is accredited by the Western Association of Schools and Colleges (WASC) in addition to several other accrediting agencies.

In three decades the university has graduated more than 500 physicians, 25,000 physician assistants and many more certified health professionals. From 1989-2006 the university offered a Master of Science in Nurse Midwifery, approved by this Board. This program graduated 109 midwives. The program was discontinued in 2006 due to low enrollment.

Charles Dew University campus has been enriched through the construction of a modern biomedical research center and a mental health facility. Charles Drew University resources includes the Learning Resource Center (LRC), the Center for Community and Preventive

Medicine and the International Health Institute. Charles Drew University also has the structure for the new proposed nursing program such as classrooms, library, computers and secretarial support. A new building is also under construction.

The budget identifies funds earmarked for building construction and those that are unrestricted. In addition the university has allocated \$1.3 million in the next fiscal year to purchase additional simulation equipment, with approximately \$650,000 going towards equipment for nursing. The university was awarded a \$9.5 million NIH-NCRR grant to lead a translational research network and ranked in the top 7% for the level of funding.

Charles Drew University has secured a number of slots for clinical placement. Several sites were able to provide a variety of evening, weekend shifts without displacing other students. There are several letters of support from clinical agencies. However, the clinical forms do indicate that several of the proposed clinical agencies are currently utilized by other nursing programs.

The program proposed is an Entry Level Masters Nursing Program for student holding a minimum of a Baccalaureate degree in a field other than nursing. Students will attend classes year-round with two 15 weeks semesters (fall and spring) in addition to the condensed 12 weeks summer semester. The total number of units will be 98 pre-requisites and graduate units. There will be 42 units of pre-licensure content (21 units theory/21 clinical).

Students graduating from this program will be able to assume a role of a direct provider of care, clinical nurse leader, nursing administration, or nursing faculty. Graduates will sit for NCLEX at the completion of the Masters.

The total proposed enrollment will be 40 students per cohort, starting with spring 2009. After the initial cohort is admitted in spring 2009 the program will move to a fall admission cycle only. The maximum number of students enrolled in this program at any given time will be 80 students.

Upon approval of the feasibility study Charles Drew University will hire a qualified Director and faculty. Charles Drew University already received several inquiries for faculty positions.

Dr. Gail Orum-Alexander was present to represent Charles Drew University.

The ELC recommended to accept the feasibility study for Charles Drew University ELM Degree Nursing Program.

MSC: Phillips/Tate that Board accept feasibility study for Charles Drew University Entry Level Master's Degree Nursing Program. 5/0/0

10.4 Accept/Not Accept Feasibility study for Prelicensure Nursing Program Advanced Pro Nursing Institute Associate Degree Nursing Program

M. Minato presented this report

Advanced Pro Nursing Institute is located in Alameda County in the city of Hayward, California. Currently 96 students are enrolled. APNI just had their pinning ceremony for

the first class of 24 LVN students. The school also offers a CNA program and a Home Health Aid Program, with plans to start an EMT and Medical Assistant program.

The LVN program was started in July of 2007 and another class began in 2008. APNI is a vocational education institution approved by the Bureau for Private Postsecondary and Vocational Education. This agency is now defunct; however, it is alleged they were told by the Department of Consumers Affairs president of CAPPS that the BRN may consider evaluating this feasibility and accept it pending re-opening of the BPPVE.

The feasibility study is deficient in several areas such as characteristics of the population of Hayward, current and emergent health needs of the area, the need for such a program, there are no clinical area forms. There are no letters of support.

The curriculum is also missing required content, no specific units for theory and clinical and it is unclear as to credit given for previous education. The budget is based on tuition reimbursement, and no other budget description was provided. There is no indication as to resources and expenditures.

APNI plans to offer the proposed program with the first cohort of students next January 2009. They plan to admit 70 students per year. There is no indication as to faculty and other resources.

Last September 3, 2007 a detailed letter was sent to APNI indicating the deficiencies of the feasibility study. APNI resubmitted the corrected version. However, this latest version is very similar to the previous report.

The ELC recommended not to accept the feasibility study for Advanced Pro Nursing Institute's ADN Program.

MSC: Glaab/Guillen-Dutton that Board not accept Feasibility study for Prelicensure Nursing Program Advanced Pro Nursing Institute Associate Degree Nursing Program. 5/0/0

10.5 Accept/Not Accept feasibility study for Prelicensure Nursing Program Institute of Medical Education, LVN to RN Associate Degree Nursing Program
M. Minato presented this report

Institute of Medical Education (IME) is an independent vocational institution of higher education, serving the area of Santa Clara County, dedicated to offering programs for adult learners in the fields of Vocational Nursing, MRI Technology, Phlebotomy, Medical Assistants and Physical Therapy. IME offers associate degrees and certification programs. The focus of all programs is vocational education.

IME has accreditation from the BPPVE, BVNPT, the American Registry of MRI Technologist and the Western Association of Schools and Colleges (WASC). IME has graduated more than 1000 students in 2006 in various areas of study. The student population is diverse, ages 20-35 years with 39% coming from under-represented groups. IME currently has an LVN program (since 2005) the NCLEX-VN pass rate for 2006 was 72%.

IME proposal is for an LVN to RN Associate Degree Nursing Program. IME conducted a survey of current students enrolled in the LVN classes who are interested in becoming an RN. The survey indicated that 60% would apply for enrollment if IME had a program.

Classes for this proposed program will be offered in a two story building (25,000 sq. ft.) located in downtown San Jose, which houses approximately 10 classrooms, faculty offices, reception area, student library and skill lab. IME is willing to expand to another building for the proposed program

IME has allocated \$900,000 to begin the program. Additionally \$500,000 has been set aside for additional needs. IME is trying to secure clinical placements and has requested a membership in CCPS to become part of the nursing community in the Bay area.

There are letters of support attached to the feasibility study. The clinical facilities are still unclear as to where the students will be placed. The agencies are currently utilized by the many other programs in the same area. The projected enrollment will be 20-30 students increasing by 5% per year. IME is planning to graduate 90 students per year.

As submitted the proposed curriculum still does not meet BRN requirements. The latest version of the feasibility study describes courses for degree and advanced placement indicating the total number of units as 63 units. The units remain unclear. There is a statement indicating that 15 units of credit will be given for previous education; however, it is unclear as to how many units of theory and clinical will be given.

The earliest version of the proposed curriculum was for one year or two semesters, each 16 weeks, with apparently 13 units of clinical and 15.5 units of theory. There is a statement that the curriculum framework is Roy's; however, the course descriptions are not based on the Roy's Model. This section of the feasibility study is very confusing as to units, semesters/quarters, courses, content and competencies.

Clinical placement, curriculum including courses and vocational focus,, recruitment of qualified faculty and the number of projected enrollment remain areas of concern.

The ELC recommended not to accept the feasibility study for Institute of Medical Education LVN to RN ADN Program.

Ruth Terry would like the minutes to reflect a correction to IME accreditation from BPPVE stated above in the second paragraph. BPPVE does not accredit, they approve.

MSC: Phillips/Glaab that Board not accept feasibility study for Prelicensure Nursing Program
Institute of Medical Education, LVN to RN Associate Degree Nursing Program. 5/0/0

10.6 Grant/Not Grant Initial Approval of Prelicensure Program, West Coast University, Inland Empire Campus, Baccalaureate Degree Nursing Program

M. Minato presented this report

Dr. Dianne Moore, founding Dean of Nursing at West Coast University-LA, is the Executive Dean of Nursing in the corporate office of West Coast University (WCU). Her responsibilities include new program development for WCU, and she provided the leadership for development of the proposed BSN program at West Coast University-Inland Empire (WCU-IE). Dr. Jo Anne Grunow is the new Dean of Nursing at WCU-IE.

Currently, WCU has two BRN approved BSN programs, one at its Los Angeles campus and the other in Orange County. Both of these programs maintain a heavily subscribed LVN to ASN track of the BSN program.

On June 16, 2008, the BRN accepted a Feasibility Study for a proposed BSN program at WCU-IE. On July 17, 2008, Carol Mackay, NEC, and Miyo Minato, NEC, conducted an initial approval visit for the BSN program at WCU-IE. The proposed program is in compliance with the Board's rules and regulations. Two recommendations were made related to resources and curriculum.

WCU-IE nursing department will have the same curriculum, policies and procedures, evaluation plan etc. as the other WCU campuses. And, like the other campuses WCU-IE will have a separate administrative team, program director, and nursing faculty.

If approved, WCU-IE intends to admit ASN students to the first nursing course in November 2009 (pre-requisites in November 2008). The first BSN student cohort will begin nursing courses in November 2010 (pre-requisites in September 2009). WCU-IE admission plan is to admit 44 ASN students every 10 weeks, and BSN students every 20 weeks.

WCU-IE has hired a dean/director for the nursing program. Pending BRN approval, interviews for the associate dean/ assistant director will be conducted. Nursing faculty will be hired as the program grows. WCU faculty compensation is competitive with the clinical setting, and a comprehensive recruitment plan is in place.

WCU's BSN curriculum reflects AACN's Essentials of Baccalaureate Nursing Education document. The pre-licensure component of the proposed BSN program consists of 46 semester units in the art and science of nursing (28 theory and 18 clinical), 9 units in communication, and 27 units in science for a total of 82 units required for licensure. An additional 43 units are required for the BSN degree, for a total degree requirement of 125 semester units.

Initially, WCU-IE will share a 70,000 square foot two-story building located in Ontario, California near the I-10 and Haven interchange with American Career College (ACC). Space dedicated solely to WCU includes: 5 state-of-the-art classrooms, two science labs, and a skills lab with six beds, 21 faculty pods/cubicles and nursing administration offices. The student common areas and library are shared with ACC. A full complement of student services, such as admissions, financial aid, and computer lab, is available at WCU-IE. The nursing program computer software programs and library holdings are networked to meet the learning needs of nursing students on all WCU campuses. WCU anticipates building a twin building to the existing structure in 2011 for WCU use only.

Recently, the Inland Empire developed a computerized clinical placement system. WCU-IE intends to join this consortium once the proposed nursing program is BRN approved. WCU has numerous clinical contracts in place in the Inland Empire. Based on current utilization of clinical placements, WCU was able to demonstrate availability of clinical placements for the additional WCU students without displacing other nursing programs.

Budget projections were prepared based on full enrollment in the BSN program and the LVN to ADN track. Funds are sufficient to support the new program.

Pursuant to Board approval, site visits will be scheduled at WCU-IE in accord with the BRN initial approval process. Submission of completed course syllabi will also be scheduled.

Wayne Fletcher and Nancy Cox were also present at the meeting along with Dr. Diane Moore who came forward to speak..

The ELC recommended to grant initial approval of West Coast University, Inland Empire Campus, Baccalaureate Degree Nursing Program.

MSC: Phillips/Tate that the Board Grant Initial Approval of Prelicensure Program, West Coast University, Inland Empire Campus, Baccalaureate Degree Nursing Program. 5/0/0

10.7 Approve/Not Approve Proposed Amendments and Additions to Regulations, Title 16, Division 14, Article 3, Schools of Nursing, go forward with regulatory process and delegate to staff authority to make non-substantive changes.

M. Minato presented this report

Gerri Nibbs, the Board's regulatory expert, gave an overview of the regulatory process to all students and visitors present.

Paul DeGiusti came forward to address the Board prior to this report.

Staff reviewed and drafted proposed amendments and new regulations to Title 16, Division 14, Article 3, Schools of Nursing. Significant changes to the Education Regulations involved sections 1421, 1422, and 1423, related to initial prelicensure registered nursing program application and approval requirements. These changes were presented at the last ELC meeting and approved at the April 18th Board meeting with the understanding that non-substantive changes may be made without being brought back for Board approval.

On May 13 and May 15, 2008, the Board held public forums in Sacramento and in Los Angeles, respectively, to receive public comments from interested parties on the proposed regulations. The Board received comments from representatives of nursing programs, schools planning to open new nursing programs, hospitals, and nursing organizations at the forum, and numerous emails were sent by program directors of currently approved nursing programs. There were a large number of public comments related to concerns with limited clinical placements for nursing students, including placements for students of new programs, and the impact these additional students would have on the current placement of students from existing nursing programs. A second area of concern that received large number of feedback came from nursing program directors on preceptorship faculty to student ratio. The comment was that the faculty to student ratio of 1:12 was too restrictive. The draft of regulations was revised and reflects the public comments received by the Board.

Revisions have been made to section 1421 and related documents since it was approved in April 2008. Two areas of substantive changes have been made. First the recognized accrediting body was changed from the U.S. Dept of Education to the Council for Higher Education Accreditation (CHEA) for granting associate, baccalaureate, or higher degree. Second, the changes to the definitions 1420(i), Education program, and 1420(p), Prelicensure registered nursing program, require that a prelicensure registered nursing program must be at

least a minimum of two years and offer a curriculum, equivalent to or that conforms to section 1426. Therefore, Section 1421 and related documents need approval.

The remaining sections of proposed changes and new sections to the Education Regulations are being brought forth to this committee for the approval. Highlights of Proposed Regulatory Changes for the revision of Title 16, CCR Sections 1420 to 1430, Schools of Nursing are the following:

- Previously approved revised sections 1421, 1422, and 1423, related to the New Program Approval and Requirements. These changes included:
 - Submission of feasibility study demonstrating need for new program and program's ability to sustain a program;
 - Appointment of Director following acceptance of feasibility study;
 - Submission of self study demonstrating ability to comply with all applicable law and regulations;
 - Prelicensure RN program must be a minimum of two-academic year, which means that all prelicensure nursing programs must offer a program that is at least two years or offer equivalent of instruction that conforms with section 1426.
 - Transferability of units for courses taken at the school.
- Section 1420, Definitions, was revised to more clearly define roles and responsibilities of the director, assistant director, and content expert. New terms were added, and terms were updated to reflect current nursing education and practice.
- Changed "accredit" to "approve" throughout these sections.
- New Sections Added:
 - NCLEX Pass Rate Standard: establish and define minimum acceptable first time pass rate at 75%. NECs have been monitoring NCLEX pass rates for programs that had rates of less than 70%. The national and California's pass rates have averaged in the mid 80%. A review of other state board's standards showed that those boards with standards had set the rate in the 80% or standard set to the national mean.
 - Advanced Placement for Previous Health Care Education or Experience: Puts existing policy into regulations. This section is being added to clarify expectations that programs offer options and to have methods of evaluating prior health care related education and experience.
 - Preceptorship: This section clarifies the requirements for preceptorial learning experiences and puts existing policy into regulations.

Attachments included with this report were as follows:

- Attachment 1 - Final draft of the proposed regulatory changes to Title 16, Division 14, Article 3, Schools of Nursing
- Attachment 2 - "Instructions for Institutions Seeking Approval of New Prelicensure Registered Nursing Program (EDP-I-01, 07/08)"
- Attachment 3 - Preparing Self Study for Initial approval of Prelicensure Nursing Program (EDP-I-19, 07/08)
- Attachment 4 - Criteria & Guideline for Self Study (EDP-R-03, Rev. 06/03)

- Attachment 5 - Faculty Qualifications and Changes – Explanation of CCR 1425 (EDP-R-02, Rev 07/08)
- Attachment 6 - Faculty Remediation Guidelines (EDP-R-08, Rev 07/08)

The ELC received four comments 48 hours prior to the Board meeting and copies were presented to the Board Members. Comments were received from the Council of Recognized National Accrediting Agencies, Council for Higher Education Accreditation, Accrediting Commission of Career Schools and Colleges of Technology, and Corinthian Colleges, Inc.

The ELC recommended to approve the proposed amendments and additions.

MSC: Phillips/Guillen-Dutton that the Board approve proposed amendments and additions to regulations, Title 16, Division 14, Article 3, Schools of Nursing, go forward with regulatory process and delegate to staff authority to make non-substantive changes. 5/0/0

10.8 Agenda Item Removed

10.9 Information Only: NCLEX Pass Rate Update

K. Daugherty presented this report

The Board of Registered Nursing receives quarterly reports from the National Council of State Boards of Nursing (NCSBN) about the NCLEX-RN test results by quarter and with an annual perspective. The following tables show this information for 12 months and by each quarter.

NCLEX RESULTS – FIRST TIME CANDIDATES

July 1, 2007-June 30, 2008

JURISDICTION	TOTAL TAKING TEST	PERCENT PASSED %
California	9,151	85.93
United States and Territories	123,133	85.51

CALIFORNIA NCLEX RESULTS – FIRST TIME CANDIDATES

By Quarters and Year July 1, 2007 – June 30, 2008

07/01/07-09/30/07*		10/01/07-12/31/07*		01/01/08-03/31/08*		04/01/08-06/30/08*		07/01/07-06/30/08	
# cand.	% pass	# cand.	% pass	# cand.	% pass	# cand.	% pass	# cand.	% pass
3,588	84.06	682	75.37	3,031	89.21	1,850	88.05	9,151	85.93

*Includes (13), (9), (4) & (7) “re-entry” candidates

4/1/07 Passing standard increased to -0.21 logits & revised NCLEX-RN Test Plan implemented.

The Nursing Education Consultants monitor the NCLEX results of their assigned programs. Current procedure provides that after each academic year, if there is substandard performance (below 70% pass rate for first time candidates), the NEC requests that the program director submit a report outlining the program's action plan to address this substandard performance. Should this substandard performance continue in the second academic year, an interim visit is scheduled and a written report is submitted to the Education/Licensing Committee. If there is no improvement in the next quarter, a full

approval visit is scheduled within six months. A report is made to the Education /Licensing Committee following the full approval visit.

11.0 Report of the Nursing Practice Committee

S. Phillips, Chairperson

11.1 Approve/Not approve: Consensus Model for APRN Regulation: Licensure, Accreditation, and Certification & Education

J. Wackerly presented this report

The Consensus Model for APRN Regulation: Licensure, Accreditation, and Certification & Education completed through the work of the APRN Consensus Work Group & the National Council of State Boards of Nursing APRN Advisory Committee. Draft-APRN Joint Dialogue Group Report June 18, 2008.

The model for APRN regulation is the product of work conducted by the Advanced Practice Nursing Consensus Work Group and the National Council of State Boards of Nursing (NCSBN) APRN Committee. These two groups were working independent of each other, they joined through representatives of each group in what was called the APRN Joint Dialogue Group. The outcome of this work has been unanimous agreement on most of the recommendations

APRNs include certified registered nurse anesthetists, certified nurse-midwives, clinical nurse specialists, and certified nurse practitioners. Currently, there are no uniform models of regulation for APRNs across the states. The licensing boards governed by state regulations and statutes, are the final arbitrators for who is recognized to practice within a given state. Each state independently determines the APRN legal scope of practice, the roles that are recognized, the criteria for entry-into advanced practice and the certification examination accepted for entry-level competence assessment.

The Consensus Model of APRN Regulation defines APRN practice, describes the APRN regulatory model, identifies the titles to be used, defines specialties, describes the emergence of new roles and population foci, and presents strategies for implementation.

Implementation of the recommendations for an APRN Regulatory Model will occur incrementally. Due to the interdependence of licensure, accreditation, certification and education, certain recommendations will be implemented sequentially. The document recognizes that the model was developed through a consensus process with participation by APRN certifiers, accreditors, public regulators, educators, and employers, it is expected that the recommendations and model as delineated will assist in decisions made by each of these entities. A target date for full implementation of the Regulatory Model and all recommendations is the Year 2015.

Information provided by: Nancy Chornick, PhD, RN, CAE, Director of Practice and Credentialing, National Council State Boards of Nursing.

MSC: Dietz/Glaab that the Board approve Consensus Model for APRN Regulation: Licensure, Accreditation, and Certification & Education. 5/0/0

11.2 Information only: American Nurses Association Endorse Consensus Model for APRN Regulations: Licensure, Accreditation, Certification, & Education

J. Wackerly presented this report

The American Nurses Association news release July 1, 2008 ANA Board of Directors endorses a set of standards for APRN regulation to improve access to safe, quality care by advanced practice nurses.

ANA President Rebecca M. Patton, MSN, RN, CNOR statement is that “A *Consensus Model for APRN Regulation: Licensure, Accreditation, Certification, & Education*” will, for the first time, when implemented, standardize each aspect of the regulatory process for APRNs, resulting in increased mobility, and will establish independent practice as the norm rather than the exception. This will support APRNs caring for patients in a safe environment to the full potential of their nursing knowledge and skill.

ANA states that the APRN community is comprised of four roles: certified registered nurse anesthetist (CRNA), certified nurse-midwife (CNM), certified clinical nurse specialist (CNS), and certified nurse practitioner (CNP). Additionally, APRN’s focus on at least one of six population foci: psych/mental health, women’s health, adult-gerontology, pediatrics, neonatal, or family.

11.3 Discussion Topic: Geriatric Nursing Practice and Education: Issues and Resources By: Ann M. Mayo; RN; DNSc Hartford Post Doctoral Fellow

J. Wackerly presented this report

Gerontological and geriatric nursing practice and educational issues were presented and discussed. Topics included aging, health care delivery to older adults across settings, and diversity as it impacts care to older adults. Resources for faculty development, curriculum development, and certification were introduced.

Building Academic Nursing Capacity; Hartford Geriatric Nursing Competencies; American Nursing Credentialing Center (ANCC); John A. Hartford RN Review Course.

12.0 Public Forum

Genevieve Clavreaul and Paul DeGusti came forward with a comment.

Meeting Adjourned at 12:10 pm.

Ruth Ann Terry, MPH, RN
Executive Officer

LaFrancine Tate
President

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING MINUTES**

DRAFT

DATE: October 23, 2008

TIME: 9:07 AM

LOCATION: University of Phoenix
Ontario Learning Center.
3110 E. Guasti Road, Room 111
Ontario, CA 91761
800-888-1968 (phone)

PRESENT: LaFrancine Tate, Public Member, President
Susanne Phillips, MSN, RN, APRN-BC, FNP, Vice-President
Andrea Guillen Dutton, Public Member
Nancy Beecham, RNC, BS
Janice Glaab, Public Member

NOT PRESENT: Elizabeth O. Dietz, EdD., RN, CS-NP

ALSO PRESENT: Ruth Ann Terry, MPH, RN, Executive Officer
Heidi Goodman, Assistant Executive Officer
Stacie Berumen, Enforcement Manager
Christina Sprigg, Administration Manager
Norine Marks, DCA, Legal Counsel
Doreathea Johnson, Deputy Director, Legal Affairs
Carrie Lopez, Director
Scott Reid, Chief Deputy Director
Luis Farias, Deputy Director, Communications

Thursday, October 23, 2008

1.0 CALL TO ORDER

L. Tate, Board President, called the meeting to order at 9:07 am and had the Board Members introduce themselves.

2.0 OPEN FORUM

Carrie Lopez, Director of Department of Consumer Affairs came forward to speak to attendees and Board with the following statement:

“I felt it was important for me to be here today to address the critical issue of fingerprinting. As you know, fingerprinting of licensees provides us with an important tool to identify criminal behavior that may place consumers at risk. Despite the fact that the BRN was an early proponent of fingerprinting new applicants, there’s a population of licensees that have been allowed to operate under the radar of the Board. Several of those licensees have recently garnered negative attention to the Board and this attention has

detracted from the work currently being done by the board to ensure consumer protection. This is not acceptable.

The people of California expect much more from us. They deserve no less. I know you share my desire that this never happens again. We must ensure that every tool available is being utilized and consumers have confidence in the qualifications and integrity of our licensees.

Today, the BRN becomes the first of DCA's Boards or Bureaus to impose fingerprinting on all licensees, regardless of when the first became licensed. In this way, the Board and its staff will reinforce their commitment to protecting the health and safety of consumers and to promoting quality registered nursing care in California.

You will set the example that others will follow. So I want to thank you for taking the lead on this issue. And I want to reiterate that the Department is here to support you in any way we can, for this consumer protection initiative, or any consumer protection initiative you may take up in the future."

3.0 REPORT ON BOARD MEMBERS' ACTIVITIES

L. Tate presented this report

Fran Tate attended the Nursing Scholarship Foundation and reviewed applications for scholarships.

4.0 EXECUTIVE OFFICERS' REPORT ON BOARD AND DEPARTMENT ACTIVITIES

R. Terry presented this report

1.0 Board's Update: Recent Media Coverage

The mission of the Board is to protect the health and safety of consumers by promoting quality registered nursing care in the State of California. The Board continues to be committed to consumer protection by ensuring that registered nurses are safe and competent practitioners. We take this mandate very seriously.

The BRN recently received adverse media attention in a number of newspapers. The articles identified licensed RNs who were convicted of crimes that had not been reported to the Board by the courts, employers, co-workers, or other sources. These RNs were issued licenses prior to the 1990 fingerprint requirement.

The Board licenses over 360,000 Registered Nurses in California. The vast majority of RNs are safe and competent practitioners who are practicing without any criminal or disciplinary actions taken against their license. The Board receives complaints on less than 1½ percent of all nurses licensed in this state.

In 1990, the California BRN was the first state in the nation to require fingerprints for all RN applicants, including exam applicants and out-of-state RNs seeking California licensure. Since implementing the fingerprinting requirement in 1990, the Board has fingerprinted more than 562,000 applicants seeking RN licensure in California.

The Board continually strives to put in place all mechanisms that strengthen consumer protection. We employ a number of methods to learn of convictions and other acts by RNs.

For example:

- In 1993 the Legislature required the courts to report to the appropriate licensing board all convictions for anyone who holds a professional license in the state and was convicted of a crime.
- Section 800 (et seq.) of the Business and Professions Code requires insurers to report RN malpractice settlements and arbitration awards to the Board.
- The Board receives complaints on RN convictions and practice violations from the public, employers, health care providers, and other governmental health agencies. The BRN has worked diligently to make it easy for anyone to file a complaint with our office, to check the status of a license, or ask questions using the Board's public information center or Web site.
- For out-of-state RN applicants, the Board utilizes the national nurse database, Nursys, to determine that the license is current and that no disciplinary action has been taken by other RN licensing boards. Also, the Board reports all of its disciplinary actions against California RNs to the Nursys national database to inform other state nursing boards.

How the Board Has Responded

The California Board of Registered Nursing has taken a number of steps to further strengthen our enforcement program.

1. With the support of the Department of Consumer Affairs, all renewal applications now include a question about criminal convictions. Both online renewals and paper-based renewals now ask RNs: "Since your last renewal, have you been convicted of, or pled nolo contendere, to any violation of the law in this or any other U.S. state or foreign country?" This conviction question was posted online on October 8, 2008, and the question was added to the paper renewal form that was mailed on October 18, 2008.
2. The next item on today's agenda will give the Board the opportunity to: "Approve/Not Approve Proposed Emergency Regulation Amending Section 1419, Title 16, California Code of Regulations, Division 14, Article 2, Registration and Examination." The goal, should this agenda item be approved, is to develop an emergency regulation and submit the package to the Office of Administrative Law. This will give the Board the authority to retroactively fingerprint all RNs licensed prior to 1990 upon renewal. This fingerprint requirement will **not** apply to those RNs that maintain an inactive RN license or are actively serving in the military outside of the country; however, at the time of activating the RN license to a current active status the fingerprint requirement will apply.
3. The Board of Registered Nursing requested and has been given 8 new positions in the Enforcement Program that will provide the necessary infrastructure to act on all conviction information received from either the RN renewal candidate or from the criminal offender record information that will be received from the Department of Justice and the FBI.

I want to personally acknowledge the tremendous support that our Board has received from the State and Consumer Services Agency, the Department of Consumer Affairs, the nursing profession and healthcare industry. The Board has always been at the forefront of consumer protection, and we look forward to continuing our mission of public protection.

5.0 REPORT OF THE ADMINISTRATIVE COMMITTEE

L. Tate, Chairperson

5.1 Approve/Not Approved Proposed Emergency Regulation Amending Sections 1419, 1419.1, 1419.3, Title 16, California Code of Regulations, Division 14, Article 2, Registration and Examination – concerning fingerprinting and disclosure of convictions upon renewal.

The Board is proposing an emergency regulation change that requires the fingerprinting of all registered nurses who were licensed prior to the 1990 fingerprint requirement at the time of their biennial license renewal. In addition, the change will require that upon renewal, all licensees must disclose whether they have been convicted of any violation of law since they last renewed their license.

Upon the Board's approval of the proposed changes to the California Code of Regulation Sections, the Board will submit the emergency regulation package for review and approval to all the various approving offices within the Department and Agency. On November 3, 2008, the Board will send a notice to all stakeholders and interested parties announcing the emergency regulation is in process before filing with the Office of Administrative Law (OAL).

By mid-November, the Board will file the emergency regulation package to OAL and they have ten (10) working days in which to approve the emergency regulation package.

A copy of the proposed language was presented to the Board as well as the timeline for processing the emergency fingerprinting regulation package.

After review, the Board suggested an addition to the Language. Under 1419(b), second sentence, after "not previously fingerprinted..." add "by this board..."

Trisha Hunter and Hedy Dumble came forward with comments.

MSC: Phillips/Glabbe that the Board approve Proposed Emergency Regulation Amending Sections 1419, 1419.1, 1419.3, Title 16, California Code of Regulations, Division 14, Article 2, Registration and Examination – concerning fingerprinting and disclosure of convictions upon renewal. 5/0/0

MSC: Phillips/Glabbe that the Board approve the language for notice and hearing, regular rulemaking process, for the Proposed Emergency Regulation Amending Sections 1419, 1419.1, 1419.3, Title 16, California Code of Regulations, Division 14, Article 2, Registration and Examination – concerning fingerprinting and disclosure of convictions upon renewal. 5/0/0

MSC: Phillips/Glabbe that the Board delegate staff to work with legal for changes to the Proposed Emergency Regulation Amending Sections 1419, 1419.1, 1419.3, Title 16, California Code of Regulations, Division 14, Article 2, Registration and Examination – concerning fingerprinting and disclosure of convictions upon renewal. 5/0/0

Meeting Adjourned: 10.11 am

Ruth Ann Terry, MPH, RN
Executive Officer

LaFrancine Tate
President

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING MINUTES**

DATE: June 13, 2008

TIME: 9:00 am Both Days

LOCATION: Doubletree Hotel San Francisco Airport
835 Airport Blvd.
Burlingame, CA 94010
(650) 344-5500 (phone) – (650) 347-9887 (fax)

PRESENT: LaFrancine Tate, Public Member, President
Susanne Phillips, MSN, RN, APRN-BC, FNP, Vice-President
Andrea Guillen Dutton, Public Member
Elizabeth O. Dietz, Ed.D., RN, CS-NP
Janice Glaab, Public Member
Nancy L. Beecham, RNC, BS

NOT PRESENT:

ALSO PRESENT: Ruth Ann Terry, MPH, RN, Executive Officer
Heidi Goodman, Assistant Executive Officer
Christina Sprigg, Manager, Licensee and Administrative Services
Louisa Gomez, Manager, Licensing Standards & Evaluation
Stacie Berumen, Enforcement Manager
Carol Stanford, Diversion/Probation Manager
Louise Bailey, MEd, RN, Supervising NEC
Katie Daugherty, MN, RN, NEC
Miyo Minato, MN, RN, NEC
Badrieh Caraway, RN, MS, Med, NEC
Carol Mackay, RN, NEC
Ruth Astle, Administrative Law Judge
Hannah Hirsch Rose, Deputy Attorney General
Norine Marks, DCA, Legal Counsel
Kimberly Ott, Enforcement Program
Alcidia Valim, Recorder

Thursday, June 12, 2008

1.0 CALL TO ORDER

L. Tate, Board President, called the meeting to order at 9:00 am and had the Board Members introduce themselves. The Board welcomed students from DeAnza College, and Kaiser.

2.0 DISCIPLINARY MATTERS

The Board convened in closed session pursuant to Government Code Section 11126(c)(3) to deliberate on these matters and other disciplinary matters including stipulations and proposed decisions, and pursuant to Government Code Section 11126(e)(1, 2(A)) to confer with Legal Counsel regarding pending litigation.

Reinstatement:

Ballard, Marjorie Carol	GRANTED
Casey, Donna L.	GRANTED
Dixon, Laura Ann	GRANTED
Guhl, Sheila	GRANTED
Jaramillo, Rodney	GRANTED
Joseph, Julie	GRANTED
Sison, Saldy Albert Dacono	GRANTED
Still, Gloria	GRANTED

Termination of Probation:

Cobar, Lucrecia	DENIED EARLY TERMINATION/ GRANTED PROBATION MODIFICATION
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Closed Session Discussion Items

L. Tate, Board President, called the closed session meeting to order at 1:30. The closed session adjourned at 3:10.

Friday, June 13, 2008

L. Tate, Board President, called the meeting to order at 9:26 am and had the Board Members introduce themselves.

3.0 OPEN FORUM

4.0 APPROVE/NOT APPROVE MINUTES OF April 17-18, 2008, Board Meeting

MSC: Dietz/Phillips that the Board approve minutes. 6/0/0

5.0 REPORT ON BOARD MEMBERS' ACTIVITIES

L. Tate attended the California Wellness Forum in San Francisco on June 9-10, 2008 that was presented by Cal State University San Bernardino Palm Desert Campus.

6.0 EXECUTIVE OFFICERS' REPORT ON BOARD AND DEPARTMENT ACTIVITIES

R. Terry presented this report

1.0 Board's Budget Update

Budget Hearings - The Assembly and Senate Budget Subcommittees hearings were held over the past two months. The Board was on the consent calendar for both houses and was not required to attend. Both the Assembly and Senate approved the Board's budget at \$24.2 million for FY 2008/09.

May Revise - The May Revise was released on May 14, 2008, that included requests for loans from special fund agencies to fill the budget gap in the General Fund. The Administration's recommendation includes a \$2 million loan from the Board's reserve,

which was approved by the Assembly Budget Subcommittee #4. This year's loan request includes re-payment language which is similar to the language used when the loans were approved in FY 2002/03 and FY 2003/04.

Budget Change Proposals (BCPs) – Over the past six (6) years the Licensing Program has had a 71.5% increase in licensure applications from 32,368 to 55,524. This in turn has had a direct correlation to the increase in the number of complaints, investigations and administrative cases handled by the Enforcement Program. Therefore, the Board has submitted two concept papers requesting additional positions for FY 2009/10. The Licensing Program is requesting 2 positions with funding and the Enforcements Program is requesting 1 position with funding. The BCP process begins in July with final BCPs due to the Department of Finance in mid-September.

2.0 Department of Consumer Affairs (DCA) Updates

Board Member Orientation – In accordance with Business and Professions Code Section 453, Board Members are required to attend DCA's Board Member Orientation within one year of their appointment. The next Board Member orientation is set for October 15, 2008, in Orange County from 8:30am to 4:30pm.

iLicensing Project- Zenaida "Maida" Black joined the team as the new Project Office Supervisor on June 2, 2008, as Karen Keller will be retiring the end of August. Draft proposals were due to the Department of General Services on May 28th and evaluations and confidential discussions with potential bidders will take place through most of the summer. The Board submitted its Business Process and Rules to the team on April 30, 2008.

3.0 Board's South El Monte Office Closure

On June 30, 2008, the Board will be closing the South El Monte Office located at 1170 Durfee Avenue, Suite G, South El Monte, CA. Additionally, the main telephone number will refer callers to the Sacramento office for roughly 6 months. Maria Bedroni, Ed D, Supervising Nursing Education Consultant will be retiring on June 30, 2008. Miyo Minato and Badrieh Caraway, Nursing Education Consultants will remain in the area and begin teleworking in July.

4.0 Public Record Request

The Board continues to comply with public record request and responds within the required timeframes that are set in Government Code Section 6250. For the period of April 1, 2008 through June 2, 2008, the Board received and processed 46 public record requests.

5.0 Continuity of Operations/Continuity of Government (COOP/COG)

Governor Schwarzenegger issued Executive Order S-04-06 that directs all Executive Branch agencies to update their Continuity of Operations/Continuity of Government plans. Our annual revisions to the COOP/COG plan that includes staff and program updates is due to the Department on September 30, 2008.

6.0 Board and Committee Packets On-Line

On May 29, 2008, the first electronic Board packet was available to view and download from the Board's Web site at www.rn.ca.gov. This new feature allows anyone interested in an agenda item to view and print the information prior to the Board and Committee meetings. About ten days prior to the August 21, 2008, Committee Meeting the first committee packet will be available to view and print from the Board's Web site. The

Board wishes to thank Jody Curto and Jennifer Roseberry, Information System Analysts for bringing us into the 21st Century.

7.0 New Fingerprint Requirement

Effective June 1, 2008, the California Board of Registered Nursing requires all examination applicants to have background checks from the Federal Bureau of Investigation (FBI) in addition to the California Department of Justice (DOJ). The fingerprint processing fee was increased to \$51 for both DOJ and FBI fingerprint requirement.

8.0 National Council State Boards of Nursing (NCSBN) Updates

Information Technology Summit - On May 13-14, 2008, Louisa Gomez, Licensing Program Manager and Heidi Goodman, Assistant Executive Officer attended the NCSBN IT Summit in Chicago, IL. This year's conference focused on security best practices; electronic fingerprint systems for improved background investigation processes; document imaging; virtual servers; live chat for improved customer service; updates on Nursys 2.0 and disaster recovery and business continuity planning.

Investigator Attorney Conference - Cindo Flores attended the 2008 Investigator and Attorney Workshop from May 18-21st in Savannah, GA. Also in attendance from California was Elliot Hochberg, former BRN Enforcement Program Manager and Leslie Brast, Deputy Attorney General with the Office of the Attorney General, San Francisco.

This annual conference provides training and education regarding investigations and prosecution of licensure discipline cases. This year's workshop focused on the challenges and changes that are taking place within the health care industry that included expectations of the investigators and attorneys who are responsible for working on nursing cases. DAG Brast addressed the issue of emerging cosmetic treatments and how RNs are exceeding their scope of practice. Elliot Hochberg led a panel discussion on the best practices for resolving interstate discipline cases. The panel included members from various state boards representing both the Nurse Licensure Compact (NLC) and non-compact states.

9.0 Personnel

The following personnel changes have transpired since the last Board Meeting:

New Hires	Classification	Board Program
Franklin Cole	Office Services Sup III	Licensee Services
Roger Vance	Office Assistant	Office Support
Stacie Berumen	Staff Services Manager I	Enforcement

Separations	Classification	Board Program
Sergio Torres	Office Technician	South El Monte Support

Retirements

Maria Bedroni began her state career in 1977 at Department of Education as a Nursing Consultant II. In March 1989, she joined the Board of Registered Nursing as a Nursing Education Consultant in the Los Angeles office, and in January 1993, she was promoted to

Supervising Nursing Education Consultant. In 1998, she earned her EdD from the University of Pepperdine. For the many years she has been with the Board, Maria has specialized in the development and continuation of the nursing programs. Maria will retire from state service on June 30, 2008.

Two long time board members, Carmen Morales-Board, MSN, RNC, NP and Grace Corse, RN were not reappointed to the board. The Board will be sending them certificates of appreciation.

7.0 REPORT OF THE ADMINISTRATIVE COMMITTEE

L. Tate, Chairperson

7.1 Information Only: Update on Laser Forums

R. Terry presented this report

On May 22, 2008 representatives from the Board of Registered Nursing (BRN) met with representatives from the Medical Board of California (MBC) in order to review MBC's informational document that will be available to the public on the use of laser or intense light pulse devices for elective cosmetic procedures by physicians and surgeons, registered nurses, and physician assistants.

This document is a result of the three public forums that were held jointly between the BRN and MBC over the last year, in which it was determined that no new laws or regulations are needed, but that the laws currently in place be enforced.

8.0 REPORT OF THE LEGISLATIVE COMMITTEE

L. Tate, Chairperson

8.1 Information Only: Adopt/Modify Positions on the following Bills, and any other Bills of Interest to the Board

L. Bailey presented this report

AB 1436 Hernandez: Nurse Practitioners

MSC: Dietz/Glaab that the Board support AB 1436. 5/0/0 (Phillips recuse)

Comments by Trish Hunter and Donna Fox of ANA/C

AB 2375 Hernandez: Health Professions Workforce Master Plan

MSC: Phillips/Dietz that the Board support AB 2375 unless amended. 6/0/0

AB 2398 Nakanishi: Cosmetic surgery: Employment of physicians and surgeons

MSC: Dietz/Phillips that the Board watch AB 2398. 6/0/0

Comments by Trish Hunter ANA/C

AB 2734 Krekorian: Health Care Practitioners: Business Cards & Advertisements

MSC: Dietz/Phillips that the Board watch AB 2374. 6/0/0

AB 3037 Eng: Boards and Commissions

Inactive

SB 1288 Scott: California State University: Doctor or Nursing Practice degree

Bill Died

SB 1620 Ashburn: Community Colleges: Nursing Faculty

MSC: Dietz/Phillips that the Board support SB 1620. 6/0/0

SB 1621 Ashburn: Nursing Education

MSC: Phillips/Dietz that the Board support SB 1621. 6/0/0

SB 1721 Yee: Health Facilities: Direct care nurses

MSC: Phillips/Dietz that the Board support SB 1721. 6/0/0

Comments by Trish Hunter and Donna Fox of ANA/C

AB 1925 Franchise Tax Board: Professional or Occupational licenses

MSC: Dietz/Phillips that the Board oppose AB 1925. 6/0/0

SB 1393 Scott: Nursing Programs

MSC: Phillips/ Beecham that the Board support SB 1393. 6/0/0

AB 2543 Berg: Geriatric and Gerontology Workforce Expansion Act

RNs were removed from this bill.

9.0 REPORT OF THE DIVERSION/DISCIPLINE COMMITTEE

A. Dutton, Chairperson

9.1 Information Only: Enforcement Program Update and Statistics

H. Goodman presented this report

Statistics

A copy of the Enforcement Program statistics for the first half of Fiscal Year 2007-2008 (July 2007 through March 2008) were provided for review.

It is important to note that the statistics provided at the last Board meeting showed that 758 cases were pending at the Attorney General's (AG) office; however, further review indicates there were only 611 cases pending as of February 29, 2008. Currently there are only 604 cases pending at the AGs office as of March 31st.

Projections indicate that 58.5% of all disciplinary matters will be settled by stipulated agreement. Additionally, projections reveal that only 10% of disciplinary matters will go through an administrative hearing this fiscal year.

Program Update

On May 19th, Stacie Berumen rejoined the Board as the Enforcement Program Manager. She left the Enforcement Program one year ago to become the Licensing Program Manager for the Medical Board of California.

The Board will continue to monitor the AG statistics and budget to ensure that adequate funding remains for any unforeseen events as we near the end of the fiscal year. Additionally, the Enforcement Program is monitoring the caseload and the number of hours being used by the Division of Investigation.

9.2 Information Only: Diversion Program Update and Statistics

C. Stanford presented this report

Program Update

C. Stanford, the Diversion Program Manager and Virginia Matthews, Maximus Program Director, gave a presentation to the nurse leaders at the Kindred Hospital in Folsom, California on March 27, 2008.

Contract Update

The seven Boards met and finalized a new RFP that was released on March 12th. It is anticipated that the new intent to award will be posted on or about May 10, 2008. It is anticipated that a new contract will be in place by June 30, 2008.

Diversion Evaluation Committees (DEC)

There are currently six vacancies as follows: five physicians, and one registered nurse. Recruitment efforts continue.

Statistics

Copy of the Monthly Statistical Summary Report for February and March 2008 was provided for review. As of March 31, 2008 there were 1,300 successful completions in the Diversion Program.

9.3 Information Only: Probation Program Update and Statistics

C. Stanford presented this report

A Nurse Support Group reporting form was developed and sent out to all Nurse Support Group Facilitators on April 9, 2008. Staff will monitor how this form assists the Probation Monitors and the facilitators in monitoring the nurses on probation.

Statistics

Below are the current statistics for the Probation Program through April 30, 2008. The statistics for the Probation Program have been revised as they will now include the total number of probationers who have either surrendered their license or had their license revoked for the reporting period.

MALE	122
FEMALE	335
CHEMICAL DEPENDENCY CASES	252
PRACTICE CASES	149
SOUTHERN CALIFORNIA	224
NORTHERN CALIFORNIA	233
PENDING AT THE AG	75
ADVANCED CERTIFICATES	35
REVOKED OR SURRENDERS (January – April 2008)	14
TOTAL IN-STATE PROBATIONERS	457

9.4 Information Only: Diversion Evaluation Committee Resignation

In accordance with Business and Professions Code Section 2770.2, the Board of Registered Nursing is responsible for appointing persons to serve on the Diversion Evaluation Committees (DEC). Each DEC is composed of three registered nurses, a physician and a public member with expertise in chemical dependency and/or mental health.

RESIGNATION:

Below is the name of the Diversion Evaluation Committee member who has resigned for personal reasons. His efforts were recognized and a certificate and letter of appreciation, on behalf of the Board, has been mailed out.

<u>NAME</u>	<u>TITLE</u>	<u>DEC</u>	<u>NO.</u>
Robert Watrous	Physician	Ontario	9

10.0 REPORT OF THE EDUCATION/LICENSING COMMITTEE

E. Dietz, Chairperson

10.1 Approve/Not Approve: Education/Licensing Committee Recommendations

C. Mackay presented this report

The Education/Licensing Committee met on January 17, 2008 and makes the following recommendations.

A. Continue Approval of Nursing Education Program

- Cuesta College Associate Degree Nursing Program
- Los Angeles Trade Tech College Associate Degree Nursing Program
- Los Angeles Valley College Associate Degree Nursing Program
- Napa Valley College Associate Degree Nursing Program
- West Hills College Lemoore Associate Degree Nursing Program – Progress Report

B. Approve Major Curriculum Revision

- Los Angeles Trade Tech College Associate Degree Nursing Program
- San Joaquin Valley College LVN to RN Associate Degree Nursing Program

(A) MSC: Phillips/Beecham that the Board continue approval of Nursing Education Program. 6/0/0

(B) MSC: Phillips/Beecham that the Board approve Major Curriculum Revision. 6/0/0

10.2 Ratify Minor Curriculum Revisions

C. Mackay presented this report

According to Board policy, Nursing Education Consultants may approve minor curriculum changes that do not significantly alter philosophy, objectives, or content. Approvals must be reported to the Education/Licensing Committee and the Board.

Minor Curriculum revisions include the following categories:

- Curriculum changes
- Work Study programs
- Preceptor programs
- Public Health Nurse (PHN) certificate programs
- Progress reports that are not related to continuing approval
- Approved Nurse Practitioner program adding a category of specialization

The following programs have submitted minor curriculum revisions that have been approved by the NECs:

- California State University, Sacramento, Baccalaureate Degree Nursing Program
- San Francisco State University, Baccalaureate and Entry Level Master's Degree Nursing Programs
- University of San Francisco, Entry Level Master's Degree Nursing Program (CNL Track)

- College of San Mateo Associate Degree Nursing Program
- Maric College Associate Degree Nursing Program
- Palomar College Associate Degree Nursing Program

MSC: Phillips/Beecham that the Board Ratify Minor Curriculum Revisions. 6/0/0

10.3 Grant/Not Grant Initial Approval of InterAmerican College Entry Level Master's Degree Nursing Program

C. Mackay presented this report

Dr. Elizabeth Hamel is Interim Program Director, and was present at the Board Meeting.

On February 16, 2007, the BRN accepted a Feasibility Study from InterAmerican College for an Entry Level Master's Nursing Program. The original self-study was submitted in November 2007. Revisions were subsequently submitted in February and April 2008.

C. Mackay, NEC, and M. Minato, NEC, conducted an initial approval visit for the ELM program at IAC on February 15, 2008. The proposed program has one area of noncompliance related to clinical facilities, and two recommendations related to organizational chart and curriculum.

The pre-licensure component of the proposed program runs for three 16-week academic semesters. Concurrent theory and clinical nursing courses are presented in 8 weeks blocks. The pre-licensure curriculum consists of 36 semester units in the art and science of nursing (18 theory and 18 clinical), 6 semester units of communication, and 18 semester units of sciences for a total of 60 semester units required for licensure. After successful completion of these units, a student is eligible to take NCLEX-RN. It will take another 2 years for a full time student to complete the remaining MSN/ NP courses.

Pending approval, the proposed program is positioned to admit 20 students in June 2008. The student population will consist of international educated physicians and others who already have a non-nursing baccalaureate degree. IAC plans to admit 20 students annually.

Four full-time faculty positions have been approved by IAC to support the ELM program: director, assistant director, skills lab coordinator (in year 2 of the program), and one full time faculty member. Part time (PT) faculty will play a critical role in the program. IAC intends to recruit a stable core of PT faculty who will return to teach their specialty for 8 weeks every year. These PT master's prepared faculty will be course lead instructor, lecturer, and clinical faculty. This individual will also function as content expert in that area for the program. PT faculty will also be paid to participate in committee meetings.

With respect to student services, the director and faculty plan to do student advising and assist with review of transfer courses. The admissions office, financial aid, library and computer lab are already in place. Computer software programs and library holdings to meet the needs of the ELM students have an annual budget line.

There is room for faculty offices, and 2 dedicated nursing classrooms are equipped with the latest technology. One of the classrooms will be converted into a simulation lab in year 2 of the program. IAC has consulted with Laerdal for its services. IAC has contracted with Job Corps for an off-site skills lab for the first two years of the program. In addition, IAC

has a yearly budget line for disposable supplies and equipment, and students will purchase individual skills lab kits.

The Wellness Foundation provided funding for ELM program planning. This Foundation has also awarded \$200,000 for program implementation. These funds will be used to build the onsite simulation lab. Student tuition is the major source of ongoing funding for the program: \$750 per unit equaling \$18,000 annually. The budget projections for 3 years out based on full student capacity shows a building of reserve funds.

IAC plans to use Sharp Chula Vista as its primary clinical placement for students (medical/surgical nursing and geriatrics). Psychiatric clinical experiences will be at Sharp Mesa Vista, and pediatric nursing at Children's Hospital San Diego. The required BRN Health Facility Verification Form for Sharp Chula Vista has been completed with separate sheet outlining other programs using the facility. Program will primarily use the weekend slots where no other programs are using the facility at that time. Sharp Mesa Vista will be used for Psy-MH; and Peds experiences are planned at Sharp Chula Vista, La Maestra Family Clinic, and San Ysidro Health Center. No written clinical agreements/contracts have been established at this time.

NEC to make a final visit to off-site skills lab prior to program implementation. Interim site visit by NEC to the program one year following the start of first cohort and prior to their graduation.

MSC: Beecham/Tate that the Board Grant Initial Approval of InterAmerican College Entry Level Master's Degree Nursing Program. 6/0/0

- 10.4 Approve/Not Approve California RN Program in Partnership with Out of State Online Program: San Diego State University Baccalaureate Degree Nursing Program in Partnership with University of Oklahoma Health Science Center, Online Accelerated Baccalaureate Degree Nursing Program**
C. Mackay presented this report

Dr. Catherine Todero is nursing program director at San Diego State University.

An amended Memorandum of Understanding (MOU) between the BRN approved San Diego State University (SDSU) Baccalaureate Nursing Program in partnership with the University of Oklahoma (OU) Health Science Center, Online Accelerated Baccalaureate Degree Nursing Program is being presented for approval. The initial MOU between the two institutions describes the responsibilities of both parties and was approved by the Board on June 8, 2007.

The MOU between the two institutions describes the responsibilities of both parties. Specifically, this MOU stated that SDSU would offer OU's Community Health clinical nursing course to OU's nursing students on a contract education basis. It, also, indicated that Sharp HealthCare will host the clinical experiences, whenever possible. In addition, Sharp HealthCare will provide office space, and access to a Clinical Simulation Center.

Currently, an amended MOU between the two institutions is being submitted to the Board. The purpose of this amended MOU is to expand both the OU clinical courses that may be accessed through SDSU, and to add clinical placements. In the amended MOU, SDSU will

offer all four of OU's clinical nursing courses. These clinical courses will take place at Glendale Adventist Medical Center, in Glendale California, whenever possible.

At its April 18, 2008 Board meeting, the BRN deferred approval of the expanded partnership between San Diego State University and the University of Oklahoma (Glendale Site), because of lack of evidence of an acute care pediatric clinical placement. Program representatives asked to be placed on the May 8, 2008 ELC agenda with the intent of submitting a contract for the pediatric clinical placement and the Required BRN Clinical Facility Verification Form prior to the meeting. The program is working to secure the necessary pediatric acute care experiences within the Glendale area for the UOHSC

The amended MOU details the responsibilities of the two academic institutions, as well as other stakeholders, such as Sharp Healthcare and Glendale Adventist Medical Center. The out of state nursing program is held to the same standard as California nursing programs. The following list describes key requirements in the amended MOU.

- 1) Both academic institutions are required to meet all applicable State and Federal laws and regulations, as well as healthcare facility requirements.
- 2) Only qualified students, as described in the MOU, will be placed in clinical facilities that have a current BRN approved contract with SDSU. OU students will successfully complete evaluation of clinical skill sets in the clinical nursing laboratory prior to application in the clinical setting.
- 3) OU students will enroll in the OU online nursing theory course concurrent with the clinical course work. The students will be graduates of the OU program, and take the NCLEX as out of state graduates, if they elect to take NCLEX in California.
- 4) The OU students will not displace any existing clinical relationship between a BRN approved nursing program and a clinical facility, as a result of this program.
- 5) The MOU identifies the clinical courses and the instructional model that will be utilized in the clinical area. OU plans to use a traditional instructional model, one faculty for a group of students, in all of the clinical courses with the exception of the preceptorship at the end of the program.
- 6) OU clinical courses using the traditional instructional model are required to establish faculty to student ratios consistent with CCR Section 1424(k), not to exceed a maximum ratio of one faculty per 10 students. OU clinical faculty will have an active, clear, current, California license and hold a master's degree or higher in nursing or related field. Clinical faculty will meet, at a minimum, CCR Section 1425(e).
- 7) The OU preceptorship will meet the California BRN Preceptor Guidelines (9/99). The faculty of record for the OU preceptorship will meet the BRN requirements for instructor (CCR Section 1425(d)). All clinical preceptors used by the program will meet the BRN requirements for assistant instructor (CCR Section 1425(e)).
- 8) OU will provide a Clinical Education Director (CED) in California. The CED will have the same licensing and educational requirements as a clinical faculty member listed above. In addition, this individual will meet the requirements for instructor (CCR Section 1425(d)). The CED's responsibilities are further described in the MOU.

9) SDSU will submit reports to the BRN, as required, to monitor the partnership.

With respect to clinical placements for the expanded partnership, a clinical contract and the BRN Clinical Verification Form are in place with Glendale Adventist Medical Center. The acute care pediatric clinical placement has not been finalized. While efforts for securing pediatric experiences in Glendale area continues, in the event that clinical placements for the pediatric experience are unavailable, students enrolled in the UOHSC will fulfill the pediatric experiences at Oklahoma University Medical Center, The Children's Hospital. The MOU has been amended to reflect this on Pg 4, G "In the event that clinical placements become unavailable in California for a portion of any clinical nursing course, UOHSC will provide for clinical placement in the state of Oklahoma for all affected students. Prior to admission to the program, students will be notified in writing of the potential requirements to attend classes in Oklahoma and the costs associated with this requirement." A copy of amended MOU, a letter of verification regarding this amendment, and announcement of notice to students were submitted.

The BRN reporting and monitoring procedures related to the partnership have been drafted. These activities will ensure compliance of OU's nursing program to the BRN requirements.

MSC: Phillip/Dutton that the Board Approve California RN Program in Partnership with Out of State Online Program: San Diego State University Baccalaureate Degree Nursing Program in Partnership with University of Oklahoma Health Science Center, Online Accelerated Baccalaureate Degree Nursing Program. 6/0/0

10.5 Information Only: Volunteer Site Visitor Program for Continuing Approval Visits C. Mackay presented this report

The BRN intends to implement a Volunteer Site Visitor Program for continuing approval visits. This program will provide the opportunity for retired or current nursing program directors to participate in a regularly scheduled full continuing approval visit of a BRN approved pre-licensure nursing program. The BRN's Nursing Education Consultants (NEC) will continue to conduct visits as in the past, and the Volunteer Site Visitors (VSV) will provide assistance.

The goals of the VSV Program include:

- Improvement in the quality and efficiency of continuing approval visits,
- An increase in awareness of the Board's regulations pertaining to nursing programs,
- An increase in sensitivity to the issues that confront nursing education, and
- A better understanding by the NEC and the VSV of the different perspectives that each brings to the continuing approval visit.

Nursing program directors have and will continue to be solicited to participate in the program. To date, a small number of directors have expressed interest in being Volunteer Site Visitors. Criteria will be used to select the VSVs. The criteria include length of time functioning as a program director, and history with the BRN continuing approval process.

The Volunteer Site Visitor program will be implemented in phases. The training session will occur in conjunction with the August 21, 2008 ELC meeting. As well as, the face-to-face session, materials will be posted on the Board's website for reinforcement. The pilot

phase will occur in the Fall 2008 with a VSV participating in 2 regularly scheduled full continuing approval visits. Full VSV Program implementation will occur in January 2009.

10.6 Information Only: 2006-2007 BRN Post-Licensure Nursing Program Report

C. Mackay presented this report

The BRN first surveyed California post-licensure nursing programs in 2004-2005. The 2006-2007 Post-Licensure Nursing Program Report presents analysis of the 2006-2007 data in comparison with data from previous years of the survey.

Since post-licensure nursing programs offer a wide range of degrees, this report is presented in four sections: RN to BSN Programs, MSN Programs, APN Programs and Doctoral Programs. Data items addressed in each program section include the number of nursing programs, enrollments, graduations, and student and faculty census data.

The report will be posted on the BRN Website.

11.0 Report of the Nursing Practice Committee

S. Phillips, Chairperson

11.1 Information Only: Doctorate Nursing Practice: Certification Examination

L. Bailey presented this report

The National Council of State Board of Nursing, APRN list serve notified boards of nursing about a newly-created American Board of Comprehensive Care. In order to distinguish DNP graduate who have achieved a high level of competence in comprehensive care from other APRNs, the Council for the Advancement of Comprehensive Care (CACC) and the National Board of Medical Examiners (NBME) have agreed to offer a certification examination that will validate the advanced clinical competency of a DNP program. CACC, founded in 2000, has established the American Board of Advanced Practice Nurses with national certification in an advanced nursing specialty, and a Doctor of Nursing Practice degree are eligible to sit for the examination. The exam is derived from the test pool of the USMLE Step 3 exam for MD licensure candidates. Successful DNP candidates will be designated as Diplomats in Comprehensive Care by the American Board of Comprehensive Care. Nancy Chornick PhD. RN Director of Practice and Credentialing, NCSBN

The American Board of Comprehensive Care statement is that the Council for the Advancement of Comprehensive Care and the National Board of Medical Examiners reached an agreement to develop and administer a Certification Examination for Doctors of Nursing Practice (DNP). This competency-based examination will be administered to DNP graduates for the first time in November 2008, will assess the knowledge and skills necessary to support advanced clinical practice. It will be comparable in content, similar in format and will measure the same set of competencies and apply similar performance standards as Step 3 of the United States Medical Licensing Examination (USMLE) which is administered to physician as one component of qualifying for licensure.

11.2 Information Only: Reorganization of Nurse Practitioner Information on the Website
L. Bailey presented this report


The board receives many calls from nurse practitioners and the general public looking for laws and regulations related to nurse practitioner scope of practice. The NP information will be reformatted to better assist users in locating information on the website.

12.0 Public Forum

Evette Hollman from LA County Medical Center came forward with comment.

Meeting Adjourned at 11:46 a.m.

Ruth Ann Terry M.P.H., R.N.
Ruth Ann Terry, MPH, RN
Executive Officer

LaFrancine W Tate 
LaFrancine Tate
President